



URBAN FORESTRY BOARD MINUTES

**SPECIAL MEETING
Friday January 20, 2012**

The Urban Forestry Board convened in a Special Meeting on Friday January 20, 2012 at 1:00pm at the Learning Resource Center, 2800 Spirit of Texas Dr. Austin, Texas 78719

Board Members in attendance:

**Patrick Brewer, Chair
Nicholas Classen
April Rose**

**Tom Hayes, Vice Chair
Peggy Maceo**

**Ryan Fleming
Christopher Kite**

I. CALL TO ORDER

Chair Brewer called the Special Meeting to order at 1:18pm.

II. CITIZEN COMMUNICATION

No citizen communications occurred.

III. NEW BUSINESS

- a. Develop the Urban Forestry Board annual Business Plan for 2012

The Board developed content and an outline for the Annual Internal Review.

- b. Vote on the Urban Forestry Board annual Business Plan for 2012

The motion to allow the Chair and staff to complete the Annual Internal Review and distribute the completed review to the rest of the Board was approved on Board Member Classen's motion, Board Member Kite's second, on a 7-0 vote.

IV. BRIEFINGS

City Code under section 6-3-5 states that "with the assistance of the urban forester, the [Urban Forestry] board shall develop and revise the [Comprehensive Urban Forest] plan. A working group of the Urban Forestry Board has worked with the urban forester to develop a draft outline for this plan. The full board will meet to review the working group's progress and provide input on the section indicated in the posted backup material for this special meeting.

- a. Definition of Management Plan – Walter Passmore, PARD

Walter Passmore discussed components and uses of urban forest management plans.

- b. Analysis of existing tree inventory – Emily King, PARD

Emily King presented information regarding the current public tree inventory.

- c. Background on working group activities and progress on Comprehensive Urban Forest Plan Draft Outline – Patrick Brewer, Chair Urban Forestry Board

Chair Brewer provided a review working group activities.

- d. Review Vision Statement and Guiding Principles of the Comprehensive Urban Forest Plan Draft Outline - Patrick Brewer, Chair Urban Forestry Board

Chair Brewer reviewed current Vision Statement and Guiding Principles.

V. ADJOURN

Chair Brewer adjourned the meeting at 4:50pm.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Gwen McGee at the Parks and Recreation Department, at 974-9477, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Walter Passmore at walter.passmore@austintexas.gov or by phone at 974-9545.

DRAFT